



Reference no

Item 13

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Winterslow Village Design Statement Steering Group		
Contact name	David Newton		
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Winterslows and Lopcombe Corner
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	To produce a Village Design Statement as actioned in the Housing & Building Environment section of the Parish Plan.
Where will your project take place?	Winterslow and Lopcombe Corner
When will your project take place?	June 2010 to April 2011 approx.
How many people will benefit from your project?	Residents of Winterslows/Lopcombe
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Direct link to Parish Plan in which 84% of the residents expressed their views. N/A

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Priority has been identified in the actions requested in the Parish Plan.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Discovered in the Actions section of the Parish Plan - H & BE Section. A village or town design statement (VDS) is a practical tool to help influence decisions on design and development. Prepared correctly, a VDS will provide a clear statement of the character of a particular village or town against which planning applications may be assessed. It is not about whether development should take place, but about how development should be undertaken so as to respect the local identity.

Any other information about your project.

N/A

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black and Minority Ethnic people

Male

Female

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

From the Parish Council, fund raising (photographic competition, pub quiz nights etc.) and sponsorship from local businesses.

If you were not awarded the full amount requested, what would be the impact on your project?

It would make it more difficult to produce the final document within the time span, and rely more heavily on community members raising the necessary money.

How will you know whether your project has made a difference in the community?

Impossible to comment at this stage. The proof of any VDS will be within its content and whether the planning department react favourably to its recommendations. This is a living document and only time will tell.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Winterslow Parish Council

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: N/A

Month:

Year:

A - Total income:

£

B - Minus total expenditure:

£

Surplus/deficit for year: (A minus B)

£

Free reserves held:

£

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
				P/C
Hire of Halls for Consultation	£45	Own fundraising/reserves		£
Refreshments	£53			£
Mileage/telephone/postage	£60	Parish/town council	C	£500
Printing fliers x 2	£200			£
Distribution of questionnaire	£100	Trusts/foundations		£
Publicity & information	£300			£
Steering group meetings	£100	In kind		£
Parish magazine space	£100			£
Research/OS licence/photos	£140	Other		£
Drafting VDS	£80	Distribution of questionnaire	C	£100
Printing full VDS	£600	Volunteer time	C	£750
Volunteer time	£750	Steering group meetings	C	£100
	£	Research previous surveys	C	£40
Total Project Expenditure	£2,528	Total Project Income		£1,490
Total project income B		£1,490		
Total project expenditure A		£2,528		
Project shortfall A – B		£1,038		
Award sought from Wiltshire Council Area Board		£500		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		N/A - cheques payable to Winterslow Parish Council		
Please give the title name of the organisations' bank account e.g. current		N/A		
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input type="checkbox"/> Written quotes including the one you are going to use				
<input type="checkbox"/> Latest inspected/audited accounts or annual report				
<input type="checkbox"/> Income and expenditure budget for current financial year				
<input type="checkbox"/> Project budget (if applicable)				
<input checked="" type="checkbox"/> Terms of reference/constitution/group rules				
<input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

N/A

b) How does your project work to promote inclusion, participation and good community relations?

Consultation with whole village through Parish Plan.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: David Newton

Date: 20/07/2010

Position in organisation: Treasurer

Please return your completed application to the appropriate Area Board Locality Team